

# Senior Warehouse Operative Felixstowe



## The Role

The successful candidate will be responsible for supporting Team Leaders in managing a fast-moving, constantly developing operation and resolving day-to-day operational and resource issues.

Duties of the role include overseeing inbound and outbound operations. General office duties include loading and receipt of produce, ensuring correct storage methods and procedures are adhered to. As well as responsible for instructing, coaching and developing the warehouse team. Other duties will include:

- Manage Risk Assessments
- KPI creation and reporting
- Managing Safety Database information
- People, Stock and Health and Safety Management

## The Candidate

The successful candidate will have a Grade C or above in English and Maths. They will have their own transport; a full driving licence is required. As well as experience using Microsoft Office, including Word, Excel, and Outlook.

The successful candidate will have WMS Experience, an understanding of logistics and warehousing knowledge. As well as experience in operating in line with BRC expectations. Also, the candidate will have the ability to operate machinery at height using a high-level order picker licence would be preferable. However, training will be provided if necessary.

As part of the role, the successful candidate will have excellent communication skills, both verbal and written and great interpersonal skills and the ability to build rapport at all levels.

Skills required as part of the role are, excellent customer service skills, problem-solving and analytical skills. Strong organisational skills and professional attitude. The successful candidate will have the ability to use own initiative. As well as experience of working within a busy and fast-changing environment.

## The Company

PD Ports is a leading UK port business offering end-to-end supply chain solutions, employing over 1,400 people in the UK. With headquarters based in the North East of England, PD Ports owns and operates the UK's third largest port by volume. Operating out of 12 key ports and logistics centers across the UK, we are committed to retaining and developing talent nationwide.

If you are interested in joining the team at this exciting time, please submit a detailed C.V. outlining your relevant skills & experience along with a cover letter reference SWO-224 to: [hr.recruitment@pdports.co.uk](mailto:hr.recruitment@pdports.co.uk)

**Closing date:** Friday 17<sup>th</sup> March 2023



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