

# Engineering Lead Planner



## The Role

An exciting opportunity has arisen for an Engineering Lead Planner. Reporting to the Engineering Support Services Group Manager, this is a unique opportunity to work within a proactive team who are committed to delivering quality customer service to the Engineering Department. Ideally the candidate will have a planning or project management background, with experience in a busy Port or Engineering environment being desirable but not essential. The role involves working with multi-discipline Engineering teams in order to ensure that all support & maintenance activities are planned efficiently & effectively to ensure the highest level of availability and reliability for the strategic assets that support Port Operations in and around the Tees Dock estate.

## Responsibilities Include

- Planning of support & maintenance activities for strategic assets.
- Planning of compliance (i.e. LOLER/PUWER and other statutory requirements) across a wide range of mobile and fixed assets.
- Planning of resource and material requirements to support all maintenance activities.
- Supporting the Engineering Superintendents/Managers in processing all proactive and reactive work activities.
- Administration of assets, resources and work streams within the ERP system.
- Facilitate planning meetings with key stakeholders.
- Communicate and cascade planning schedule with internal customers.
- Coordinate work streams with external contractors and third parties.
- Facilitate bi-weekly meetings to cascade plans and vessel movements.

## Benefits

- 25 days holiday plus Bank Holidays.
- Sick pay scheme.
- Cycle to work scheme.
- Employee Assistance Programme for personal support (health, finance, etc.).
- Company pension scheme (up to 6% company contribution).
- Opportunity to access Training and Development.

## The Candidate

- **Required Knowledge:**
  - Microsoft Office: Excel, Word, PowerPoint etc.
  - ERP System (IFS or Similar).
  - Planning or Project Management Qualifications.
- **Preferred Knowledge:**
  - Statutory Compliance (LOLER/PUWER).
  - Excellent IT skills.
  - Asset management experience.
- **Personal Qualities:**
  - Problem solver.
  - Strong analytical, critical and logical thinking.
  - Ability to plan strategically within a high pressure environment.
  - Accuracy & attention to detail.
  - Excellent communication skills.
  - Ability to work alone or as part of a team.
  - Ability to focus under pressure.
  - Strong multitasking abilities.

## The Company

PD Ports is one of the UK's major port groups and one of the largest employers in the Tees Valley. Operating out of 12 key ports and logistics centers across the UK, we are committed to retaining and developing talent nationwide. With headquarters based in the North East of England, PD Ports owns and operates Teesport, one of the UK's most progressive ports, which supports over 22,000 jobs and generates £1.4bn to the economy every year.

## The Department

The Engineering Department maintain a diverse portfolio of strategic crane, mobile plant and fixed infrastructure assets, utilising a multi-discipline team of electrical, mechanical & civil operatives as well as a range of support staff.

[hr.recruitment@pdports.co.uk](mailto:hr.recruitment@pdports.co.uk)

Closing date: Friday, 23<sup>rd</sup> September 2022

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