



OPERATIONS SUPERINTENDENT BULKS - TEES & HARTLEPOOL DOCK



The Company

PD Ports is a leading UK ports business offering end-to-end supply chain solutions, employing over 1,300 people in the UK. With headquarters based in the North East of England, PD Ports owns and operates the UK's third largest port by volume.

The Role

Reporting to the Shift Manager, Operations Superintendents are responsible for planning, organising and the direct supervision of labour, cargo handling, vessel and all quayside activities within the Bulks Division, ensuring safe and efficient operations are carried out in accordance with standards, company policies, and safe working practices.

Primary duties include:

- Full engagement with the Company's health and safety ethos/safety first philosophy, maintaining high safety standards.
- Resolution of day-to-day operational and human resource issues, and the supervision of a team of operatives operating in a wide range of activities (quayside and on board vessels).
- Ensuring compliance with company safety policies, statutory obligations and ensuring that procedures, risk assessments and work instructions are followed.
- Compilation of detailed written reports about events, such as near miss, accident, environmental and stop for safety.
- Understanding process flows and driving continuous improvements in Health, Safety and Environment and cargo handling performance.
- Ensuring that available resources are utilised effectively and that work operations maximise efficiencies.
- Ensuring that a structured and disciplined operation is maintained at all times.
- Liaising directly with customers and other port users and communicating at all levels within the business.
- Act as Duty Shift Managers, when necessary, additional training and support is provided.

Benefits

- Competitive salary – Contractual working Hours: 35 hours per week
- Opportunity to build a career within a long established company
- 25 days holiday plus Bank Holidays (subject to shift pattern)
- Sick pay scheme
- Cycle to work scheme
- Employee Assistance Program for personnel support (health, finance, etc.)
- On-going training and assessments to help develop individual skills
- Company pension scheme (up to 6% company contribution)
- Fuel allowance, if expected to travel from main place of work

Selection Process

Due to the high level of interest anticipated for this rare opportunity, successful applicants selected for interview will be asked a series of company and role related questions, and will be required to deliver a presentation. Training will be provided, however, candidates will be required to demonstrate knowledge of practices within an operational environment and Health and Safety regulations/legislation.

Consideration will be given to applicants with the following qualifications and initial skill base:

- GCSE English and Maths qualifications minimum Level 4 (Grade C or above)
- A Level qualification preferable
- Management qualification (Level 3/5 preferable or equivalent is essential)
- NEBOSH (desirable)
- Customer service qualification/experience
- Good level of IT Skills, Microsoft word, excel, powerpoint and outlook as minimum
- Knowledge of process improvements
- Understanding of the working time directive
- Understanding of the Health and Safety at Work Act 1974
- Excellent communication and people management skills
- Experience of working in line with employment law and company policies
- Ability to work under pressure

It will be essential for applicants to have their own transport and car license, as access to public transport is limited.

If you have the necessary qualifications, skills and knowledge, submit a detailed CV and covering letter to hr.admin@pdports.co.uk, or by post to:

PD Ports, Group HR Department
17-27 Queen's Square
Middlesbrough
TS2 1AH

Closing date for applications: 13TH MAY 2022

