



## **SENIOR WAREHOUSE OPERATIVE (WH2 DAY SHIFT) FELIXSTOWE**



### **The Company**

PD Ports operates out of 12 key ports and logistics centres across the UK, we are committed to retaining and developing talent nationwide. The warehousing facility at Felixstowe is home to the largest warehousing and cross-docking facility in the area.

### **The Role**

The successful candidate will be responsible for supporting Team Leaders in managing a fast moving, constantly developing operation, resolving day-to-day operational and resource issues.

### **Key responsibilities will include:**

- Overseeing inbound and outbound operations
- Loading and receipt of produce, ensuring correct storage methods and procedures are adhered to
- Instruct, coach and develop warehouse team
- Manage risk assessments and safe systems of work
- KPI creation and reporting
- Managing safety database information
- People management
- Stock Management
- Health and Safety Management

## The Candidate

Applicants will need the following qualifications and initial skill base to apply.

- GCSE Maths qualification minimum Level 4 (Grade C or above)
- GCSE English qualification minimum Level 4 (Grade C or above)
- IT Skills, Microsoft word, excel, outlook
- WMS Experience
- Logistics and warehousing knowledge
- Experience of operating in line with BRC expectations
- Ability to operate machinery, a Flexi Forklift Truck and Scissor Licence would be preferable, however training will be provided if necessary
- Excellent communication skills – verbal and written
- Interpersonal skills
- Customer service skills
- Problems solving skills/be analytically minded
- Organised approach to work load
- Professional attitude
- Ability to use own initiative
- Experience of working within a busy and fast changing environment
- Driving License and own transport

## Benefits

- 25 days holiday plus bank holidays (subject to shift pattern)
- Ongoing internal training and assessments
- Sick pay scheme/Cycle to work scheme
- Full uniform provided
- Employee Assistance Program for personnel support (health, finance, etc.)
- Company pension scheme (up to 6% company contribution)

If you think that you have the skills to undertake this role please send in your CV along with a covering letter to:

**Group HR Department**  
**PD Ports**  
**17-27 Queens Square**  
**Middlesbrough**  
**TS2 1AH**

Or via e-mail: [hr.admin@pdports.co.uk](mailto:hr.admin@pdports.co.uk)

Closing Date: **17<sup>th</sup> November 2021**

