



HEALTH & SAFETY FACILITIES MANAGER FELIXSTOWE



The Company

PD Ports is a leading UK ports business offering end-to-end supply chain solutions, employing over 1,300 people in the UK. With headquarters based in the North East of England, PD Ports owns and operates the UK's third largest port by volume.

The Role

Reporting to the Commercial Manager, the responsibilities of the role ensure the effective planning of all asset maintenance aspects, which include day to day planning, the management of planning schedules, effective and efficient use of the IFS asset management system to ensure compliance to specific legislation and manufactures guidance. The role also includes managing sub-contractors and other third parties in line with the business policies and procedures, ensuring effective and efficient processes are adopted to ensure compliance is implemented and continuous improvement is incorporated.

Duties of the role include:

- Management & control of all Health and Safety and environment aspects and impacts
- Management & control of the IFS asset management system
- Close liaison with operational areas in relation to Health & Safety and facilities management
- Trend analysis of re-occurring defects
- Work order management and control, and input and reporting
- Monthly KPI reporting & analysis of spends and actions
- Asset documentation management & Compliance
- Contractor control & site inductions, and control and responsibility of the Permit to work system
- Health and safety cascades to all teams and departments
- Management & coordination of statutory inspections
- Risk assessments and safe systems of work
- Waste management control

- Assisting the Safety Champions
- Conduct audits and inspections
- Support and coach the management teams
- Identify and implement proactive interventions

Benefits

- 25 days holiday plus Bank Holidays (subject to shift pattern)
- Internal training and Safety Passport Training/ On-going training and assessments
- Sick pay scheme/Cycle to work scheme
- Employee Assistance Program for personnel support (health, finance, etc.)
- Company pension scheme (up to 6% company contribution)

The Candidate

Candidates should have a minimum of 5 GCSE's or equivalent, together with SPA and a Nebosh General Certificate Health & Safety. Managerial knowledge in terms of operations and personnel management. It would also be desirable for candidates to have experience of Man management, Time management, Nebosh Environmental Management, NVQ level 3 and CIMA / ACCA

This is a full-time position with a salary based upon experience and we are committed to supporting, training and developing you in the role.

If you are interested in joining the team at this exciting time, please submit a detailed C.V. outlining relevant skills & experience to hr.admin@pdports.co.uk or by post to:

PD Ports
Group HR Department
17-27 Queen's Square
Middlesbrough
TS2 1AH

Closing date: 31st August 2021

