

**PD TEESPORT LIMITED**

**OBSERVED PASSAGE REPORT**

**IN SUPPORT OF AN APPLICATION FOR A PILOTAGE EXEMPTION CERTIFICATE**

**SECTION 1 - TO BE COMPLETED BY THE APPLICANT**

Vessel:	IMO No:
Performed by:	Observed by:
Date:	Time:
From/To:	Draft:
Wind:	Swell:
Application for a Pilotage Exemption Certificate: <input type="checkbox"/>	
Application for a Pilotage Exemption Certificate with Endorsement for Tug Usage: <input type="checkbox"/>	

**SECTION 2 - TO BE COMPLETED BY THE OBSERVING PILOT (See Guidance Notes overleaf.)**

1. **Planning the Act of Pilotage including a Berth to Berth Passage Plan**

Excellent  Very Good  Satisfactory  Needs Practice  Unsatisfactory

2. **Local and Terminal Regulations**

Excellent  Very Good  Satisfactory  Needs Practice  Unsatisfactory

3. **Bridge Resource Management**

Excellent  Very Good  Satisfactory  Needs Practice  Unsatisfactory

4. **External Communications**

Excellent  Very Good  Satisfactory  Needs Practice  Unsatisfactory

5. **Transiting the Pilotage District and Shiphandling**

Excellent  Very Good  Satisfactory  Needs Practice  Unsatisfactory

6. **Reacting and Responding to Problems and Emergencies**

Excellent  Very Good  Satisfactory  Needs Practice  Unsatisfactory  N/A

7. **Overall Performance**

Excellent  Very Good  Satisfactory  Needs Practice  Unsatisfactory

<b>Observing Pilot's Remarks:</b>	
<b>Applicant's Remarks:</b>	
<b>Signed by the Observing Pilot:</b>	<b>Signed by the Applicant:</b>

**NB: It is the responsibility of the Applicant to ensure that this form is completed, signed and submitted to the Harbour Master.**

## **PD TEESPORT LIMITED**

### **OBSERVED PASSAGE REPORT**

#### **IN SUPPORT OF AN APPLICATION FOR A PILOTAGE EXEMPTION CERTIFICATE**

##### **Guidance Notes for Observing Pilots**

The Applicant being assessed should:

1. **Planning the Act of Pilotage including a Berth to Berth Passage Plan**

Have in place a completed Passage Plan in accordance with current regulations, taking into account the ship's draft in relation to available depth of water and other pertinent factors that can affect the Passage Plan.

Demonstrate continuous monitoring of the Plan and awareness of any deviation from the Plan. He should be able to re-assess the Plan at any stage, depending on prevailing conditions and circumstances that may change.

2. **Local and Terminal Regulations**

Show an understanding of Local Regulations and understand Traffic Control Regulations so that he can appreciate when he might have to alter his original Plan. Follow instructions from VTS regarding reporting points and approaches to the Channel. Comply with any Terminal Regulations for berthing or unberthing.

3. **Bridge Resource Management**

Demonstrate, appropriately, the clear guidelines that are in place for correct Bridge Resource Management in Pilotage Waters. Items should include, but are not be limited to: workload of the applicant; support from the Bridge Team; manning of the vessel in pilotage waters; openness to "the challenge" from the Bridge Team; clear definition of roles; and at what point he determines that he needs additional resources to complete the manoeuvre successfully.

4. **External Communications**

Demonstrate clear communications with VTS, other vessels and tugs, if appropriate, including full comprehension of instructions received from VTS and any communications required between other vessels.

5. **Transiting the Pilotage Area and Shiphandling**

Demonstrate awareness of the ship's position at all times and be monitoring the vessel's progress safely. He should also demonstrate his ability to handle the vessel while arriving or departing a berth and be able to work with the boatmen and, where necessary, tugs.

6. **Reacting and Responding to Problems and Emergencies**

Be able to demonstrate his ability to react to any problem or emergency that may arise during the pilotage.